



**Shelter Island Community Housing Board
PO Box 970
Shelter Island, New York 11964
631-749-0758**

SPECIAL COMMUNITY HOUSING LICENSE APPLICATION CHECKLIST

Provide eight (8) copies of the following:

- Completed Checklist
- Completed Special Community Housing License Application Form with notarized signatures of all property owners.
- Plan drawn to scale indicating the square footage of the parcel(s) and the locations of all structures, walkways, driveways, parking areas, and landscaping features and any proposed exterior alterations.
- Floor plan with total square footage of each unit and dimensions of each room.
- Copy of the deed evidencing the applicant's ownership of the property