



**TOWN OF SHELTER ISLAND  
SHELTER ISLAND  
NEW YORK**

**Taylor's Island Preservation and Management Committee  
August 20, 2013  
Town Hall  
Minutes**

**Members Present:** Co-Chairs P.A.T. Hunt and Richie Surozenski, Keith Clark, Carol Galligan, Kathy Gooding and Town Board Liaison Ed Brown

**Members Excused:** Barbara "Buzz" Clark, Mark Ketcham

**Guests:** Linda and Charlie Puls

**Meeting called to order:** 9:02 AM

A motion to accept the minutes of Wednesday, July 10, 2013 was made by Co-Chair Richie Surozenski and seconded by Kathy Gooding. The minutes were approved.

**Old Business:**

**NYSOPR&HP EPF/HP Grant:**

Pat reported on the progress of the cabin, citing Eric Hilldebrand's field report and site visit on June 16. She visited the Island on the 19<sup>th</sup>, with the form. Robert Strada was present, with Russell Wirth, the carpenter and his two sons. They were working with the logs on the tower above the catwalk. Russell said when he was finished working on the tower, he would address the items on the list.

**Tower:** Committee members talked about installing an interior railing on the top landing of the tower which Keith has the materials for and will install. All agreed to limiting four people at a time on the catwalk and assigning a volunteer to monitor the tower usage with events and visits involving large groups.

**Log Wall restoration:** The faux logs cover the south and east walls of the east bedroom and the entire tower, above and below the restored catwalk. Chinking is complete although there are still a few oil stains.

**Window/Door Restoration:** No noticeable change in the condition of the restored windows. Keith will bring the springs he has out to the Cabin for Russell to install. The diamond window in the half bath has hinges but does not open which Robert will address. The window also needs a latch, as does the restored diamond kitchen window. Both sets of double doors need additional Russwin hardware, or equivalent, to hold the bar in place. The oil based stain was only applied to the sleeping cove windows.

On Wednesday, July 17 Pat noted a worker, using solvent to remove the white paint from the port windows, was doing so without a proper drop cloth. When brought to his

attention, he went to his truck, parked on the Island, and took a drop cloth out and put it on the new duck boards of the tower, under the areas where he was working, to catch the solvent-soaked paint that was dropping on and in between the boards onto the membrane. Pat referred the matter to Jay Card. The following day Pat checked the tower and found the surface thoroughly cleaned up from the paint removal.

**New Windows:** Delivery of the new diamond windows was delayed from July 19 with three windows delivered on July 31 and the remaining eleven windows delivered on August 1. Instructions for installation were also supplied. Russell and his two sons installed the windows before the Kettle Clambake on August 10. There appeared to be carpenter ant damage on the bottom of the opening of window #112. If not addressed, Keith said the window is probably not structurally impaired. Jeff Cummings, Project Manager for Reilly Windows & Doors, plans to go out to the Cabin on Friday, August 23 to take a look at the installation.

**Faux logs:** Committee members also agreed that half “faux” logs to cover the three south bedroom exterior walls should be purchased and stored. This purchase is in addition to the grant. Jay said he could store the logs until ready for installation.

**Generator electric hook-up:** Committee members said the electric hook-up for the generator should be drilled through the foundation of the south wall.

**Chimney:** The chimney is built back up. The recommended cap, bluestone 3” thick with an overlap of at least an inch, inch and a half is all that’s needed to finish the job. On Monday, August 19 Pat left a message on Marcello Masonry’s machine regarding use of a lull for putting the cap in place. Committee members discussed installing a screen to keep animals from crawling inside the chimney and into the Cabin. Keith recommended North Fork Welding as fabricators once there’s a blueprint.

**Financial Business—July 31, 2013:**

Co-Chair Hunt reported: as of July 31, 2013, the Chase Business High Yield Savings account balance is \$7,922.62 which includes interest of \$0.36.

**2013 Budget:**

Kathy Gooding reported that checks representing the final 50% of the restored windows, \$13,771, and the final 50% of the log walls, \$15,169, are outstanding. The Committee agreed that once Jay Card, Commissioner of Public Works, and Andre Tchelistcheff or Eric Hildebrandt of Andre Tchelistcheff Architects sign off on the quality and completion of the work, the checks can be issued. The final 50% of any payment cannot be broken up.

**2014 Budget:**

The Committee must submit a budget to the Town Board for the coming year.

**Update on Work Accomplished on Taylor’s Island and Future Plans:**

Patrick of Wexford Floors will refinish the porch deck tomorrow, August 21. Keith suggested the foot or so of new flooring in the East bedroom be covered with urethane at a later date.

Pat spoke with Walter Ogar on Monday, August 19 regarding fresh bait in the termite traps and addressing evidence of carpenter ants in the south bedroom.

**New Business:**

No new business to report.

**Taylor's Island Foundation News:**

**Update on Website and facebook:**

For the month of July our website had 496 visits with 2,093 page views. To date Taylor's Island has 463 likes on facebook.

**Cabin Flag/Burgee Project:**

Nineteen people, from seven to 70 years of age, submitted designs. Twenty-six community members reviewed the submissions and selected Jennifer Talesfore and Patrick Strange's design. Jenn and Patrick will collaborate with the Foundation in producing the flag/burgee which includes a blue background with a white horizontal fish and white letters T above and I below the fish's tail by the hoist area of the flag.

**Red Hat Mamas:**

The hot, humid weather caused the Red Hat Mamas to cancel their visit for Thursday, July 18 and there wasn't another date to reschedule. They will try again next year, earlier or later than the peak summer months.

**Club Sea Ray:**

Keith Clark greeted Club Sea Ray on Saturday, August 3, their first visit to Taylor's Island. The group included a lot of families and Keith suggested another volunteer be present with such a group.

**Kettle Clambake Fundraiser:**

Pat reported the breakdown of expenses and income of this event which had glorious weather and a sellout crowd.

**Chamber of Commerce Art Show and Craft Fair:**

Committee and Foundation members will take shifts for the Taylor's Island table at the Fair this coming Saturday, August 24.

**DAR Flag Ceremony:**

Jean Dickerson emailed about scheduling a DAR Flag Ceremony on Saturday, June 17, 2014 on Taylor's Island, as previously planned but postponed from 2012 due to the restoration.

**Overnight Stays:**

The Foundation is looking to initiate overnight stays at the Cabin next year.

**The next meeting date is scheduled for Tuesday, September 17, 2013.**

**Meeting Adjourned: 10:52 AM**

Respectfully submitted,  
Carol Galligan