



**TOWN OF SHELTER ISLAND
SHELTER ISLAND
NEW YORK**

**Taylor's Island Preservation and Management Committee
July 8, 2014
Town Hall
Minutes**

Members Present: Co-Chairs P.A.T. Hunt and Richie Surozenski, Barbara "Buzz" Clark, Keith Clark, Carol Galligan, Steve Lenox and Town Board Liaison Ed Brown.

Excused: Kathy Gooding

Guests: Jay Card, Linda Puls

Meeting called to order: 9:01 AM

The minutes were reviewed, corrected and approved. A motion was made to accept the minutes by Co-Chair Richie Surozenski and seconded by Steve Lenox.

Old Business:

New Windows: On June 24, our Project Architect Eric Hildebrandt tweaked the drawings for the exterior trim on the new windows from Reilly's Windows and Doors. The drawings were subsequently sent to our Reilly's Windows and Doors Project Coordinator Kerry Tis. Fabrication is expected to take three weeks with installation the following week. There is still a need to close the gap on the windows that are leaking which Service Manager Hank Wikman will address.

Faux logs: Jason Shields is planning to put the faux logs on once the additional casing and sill nosing are put on the windows. Members discussed putting a finish on the siding and to ask Jason.

Tower: Pat noticed when she was out at the Cabin in the rain that the tower roof, windvane area was leaking. There was a puddle on one of the steps leading up to the top level of the tower. After another rainfall Pat noticed dampness on a step. Jason will be asked to follow through. Jay also emailed Robert Strada about the leak.

Chimney: There's a stain on the left side of the roof interior by the chimney.

Cellar doors: Keith will follow through on a repair to the latch on the cellar doors.

Crawl space hatch: Members would like this hatch, under the kitchen window, to have a bolt, which can take a lock, and a vent, which Pat will mention to Jason.

Crawl space window: Pat noticed a new crawl space window is missing from the east side of the south bedroom. She will check with the plumbers.

Keys: Pat will get additional keys at the locksmith in Southampton for the old lock and inquire about changing the cylinder since the grant contractors' keys were lost. She'll take pictures of the thickness of the door along with measurements.

Mechanicals:

Electric: The wires are ready for switches and boxes. Dave Mcgayhey will be contacted to follow through.

Plumbing: There is a new toilet in the main bathroom. The half-bath wood floor needs to be sanded and sealed with a few coats of urethane before installing the new toilet. Pat

asked for suggestions as to who is going to do this work. Richie will try to accomplish this soon and Steve offered to assist. Jay suggested that the whole room should be done, that water will splash around. Keith agreed. The doors to the half bath and closet of the east bedroom need to be rehung. Jason will hang them and we can refinish them at a later time.

Porch railings: Brian Westervelt has the cedar logs. They will be available to us whenever we are ready to take them. Jason will use them on the porch.

Grounds: The grounds were cleaned and mowed for the DAR ceremony and looked very nice. Public Works Commissioner Jay Card gave an update on work accomplished and future repairs to the cement seawalls. Once the work is complete, planting will happen.

Financial Business-June 30, 2014 Bank Statement:

Co-Chair Hunt reported: as of June 30, 2014, the Chase Business High Yield Savings account balance is \$8,439.20 which includes a deposit of \$129.72 and interest of \$0.21.

Final paperwork for the second reimbursement from the NYSOPRHP:

The amount of \$30,922.85 has been returned to the Town from the NYSOPRHP but has not been deposited to the Taylor's Island Chase Account, as requested by our Committee in a Memo to the Town Board dated February 4, 2014. Our Town Board Liaison Ed Brown said the Town accountant has not reported back and he will follow through.

Update on Work Accomplished on Taylor's Island and Future Plans:

Pick-up Truck: The truck is still parked at the Town Highway Barn.

Invasives: The Japanese Knotweed is still appearing, but will be mowed down repeatedly.

Fixed dock: Richie is looking at a new aluminum ramp to go from the fixed dock to the Island but thinks that probably a wooden one would be nicer.

Bulkheads: Jay thinks the north, northeast bulkhead should be reviewed. Also the cement seawall on the east side, to the dock and beyond to the causeway entry onto the Island, needs repair. Jay will follow through with the DEC.

Flag Pole: The donated flag pole was installed in time for the DAR Flag Day ceremony on June 14 and looks great.

New Business:

Smith Family Reunion: Bob Bayley, Francis Marion Smith's grandson, is going to be here July 25 with his sister Barbara Drew and her family along with Smith descendants from the West Coast who have never been to Shelter Island, 32 people altogether. They would like to see the Cabin on July 27 or 28. We'll need boats for transport in addition to *Taylor's Whaler* which can take four, Steve can take six in his boat, and Bridg can take three in his boat.

Beach fires: Pat reported that on her trip to the Island last Saturday she saw evidence of a beach fire on the north side of the Island, in front of the Cabin. The danger of fire on the Island is, of course, significant; signage was discussed. A designated area was established on the far west side of the Island years ago. The burned logs will be removed.

Invoice: Richie signed an invoice related to the inspection, repair, re-inspection of the truck in the amount of \$297.59.

Taylor's Island Foundation News:

Update on Website and facebook:

For the month of June our website had 241 visits with 758 page views. To date, Taylor's Island has 493 likes on facebook.

Taylor's Island Burgee:

Thirty burgees have been delivered. They are available for a \$35 donation. Members thanked Linda Puls for seeing the project through all its phases. There's an interest in stickers with the same design which Linda will follow through on.

Poster:

Louise did a beautiful job. The poster is up in a number of places around the Island. Feedback has been very positive.

Updated Brochure:

Pat met with Robin Drake regarding revising and updating the previous brochure and asked for input from members.

Kettle Clambake Fundraiser:

Pat reports the water test was fine. The raffle tickets for five prizes are \$10 each and available for sale. Supplies and shuttle boats were discussed. Pat feels a Plan B is required in case of bad weather with the Burns Road site of the SIFD chicken barbecue being the best possibility. Ed will follow through with the Town Board.

Shelter Island School Visit:

The school visited Friday, June 13. Kathy Gooding and Jim Polychron were docents.

DAR Visit:

The Flag Day ceremony took place Saturday, June 14. Carol and Pat went together and Jean Dickerson and her twin sister Jane simultaneously raised the flag that flew over the Capitol that U.S. Representative Tim Bishop gave the Shelter Island Chapter of the DAR and lowered the flag that was flying. Photos were submitted to the *Shelter Island Reporter*.

Father's Day Paddle:

Four people met at 4:30 PM at Burns Road on Sunday, June 15. Pat met them on the Island with refreshments and gave them a docent tour. Bev Walz of the *Shelter Island Reporter* came and took photos.

Taylor's Island Docent Tours:

Pat has had quite a few requests and has been meeting people out on the Island regularly. She asked committee members to lend a hand, especially on weekends.

Long Island Paddlers:

This group, of potentially 5-25 people, is planning a kayak trip and picnic lunch on Taylor's Island on Saturday, September 13. Carol offered to be a docent.

Boy Scout groups:

Pat raised the question of accommodating large Scout groups and emphasized that the Smith-Taylor Cabin is an historic site we want to use, not abuse. Keith suggested local groups might be given priority and other usage curtailed.

Mystery Sail:

Pat had an inquiry about a mystery evening sail for six people, including a lobster and seafood boil, with Taylor's Island as a possible site in the future.

The next meeting date is scheduled for Tuesday, August 12, 2014.

Meeting Adjourned: 10:32 AM

Respectfully submitted,
Carol Galligan