

COMMUNITY PRESERVATION FUND ADVISORY BOARD

Minutes of August 19, 2013 Meeting Shelter Island Town Hall

Members Present: Chairman Peter Vielbig, Vice Chairman Laspia, Debbie Strongin, Michael Coles, Chuck Kraus, Town Liaison: Supervisor Dougherty

Members Excused: Art Williams

Members Absent: Alfred Kilb

Others Present: Howard Johansen, Laury Dowd

Next Meeting Date: Monday, September 16, 2013 at 8:30 AM

New Business:

July 15, 2013 Minutes were approved.

Financial Report: Peter Vielbig presented the CPFAB with the Financial Report. (Attached to permanent paper records)

Financial Report was approved, all in favor.

Chairman's Comments:

Town Website:

Chairman Vielbig reported that the Stewardship Plans are on the Town Website under the Committees tab. He noted that the clerk thinks they should also be posted under the Recreation tab for visitors to Shelter Island. The CPFAB generally agreed.

First-Time Homebuyer's Refund from CPF 2% Tax:

Town Attorney Laury Dowd reported that a first-time homebuyer closed on their house on December 19, 2012 and were unaware that they were exempt from the 2% tax and are now asking for a refund of \$7,750. She further reported that Al Hammond has reviewed the documents and determined that they do qualify for the exemption. She noted that the refund comes from the County and they require an agreement resolution from the Town Board because the amount will be docked from the Town's CPF. She asked the CPFAB if they feel there should be a time lapse requirement.

The CPFAB reviewed the details and the tax exempt requirements and after much discussion agreed that the money should be refunded in this case because refund policy has not yet been established. The CPFAB discussed a time-frame requirement of 3 months from the date of transfer to one year from the date of transfer, but no vote to approve a recommendation was made.

2014 Budget:

Chairman Vielbig reviewed the proposed 2014 budget for CPFAB and reported that he expects an expenditure this year of \$10,000 for the installation of monuments and initial property cleanup. He reported that he needs to enter proposed amounts for stewardship,

equipment and maintenance. He noted that they do not plan to purchase any equipment. He proposed a minimal increase from last year for the stewardship expenditures.

Old Business:

Property Maintenance:

The CPFAB confirmed the need for marking the boundaries of each property with monuments, and Chairman Vielbig reported that he has not yet moved forward on this.

Stewardship Management Plans:

Annual Compliance Plan for Development Rights:

West Mooreland, Ryan Horse Farm, Sylvester Manor:

Chairman Vielbig reported that he has made the requested revisions to the plans and will distribute them for review and approval at the next scheduled meeting.

Close public meeting at 9:15 AM