



**TOWN OF SHELTER ISLAND  
SHELTER ISLAND  
NEW YORK**

**Taylor's Island Preservation and Management Committee  
August 9, 2016  
Town Hall  
Minutes**

**Members Present:** Co-Chairs P.A.T. Hunt and Richie Surozenski, Barbara "Buzz" Clark, Keith Clark, Carol Galligan, Kathy Gooding, Steve Lenox and Town Board Liaisons Paul Shepherd and Mary Dudley

**Guests:** Jay L. Card, Jr., Harriet Reilly O'Halloran

**Meeting called to order:** 9:04 AM

A motion was made to approve the July 12, 2016 minutes by Co-Chair Richie Surozenski and seconded by Carol Galligan; the minutes were approved.

**Old Business:**

**Cabin Interior and Exterior**

**Chimney:** The roof on the east side of the chimney is still leaking. Possibly nails were accidentally driven through the flashing; Jason will follow up. Jay spoke with Eli, the sub-contractor for Strada-Baxter, who mentioned a seam being kept open for expansion. Jay will follow-up with Eli.

**Fireplace:** Pat will phone Matt Labrozzi regarding repointing the fireplace from the mantle up and rerouting the propane line inside the fireplace.

**Porch railings:** Carol reported that the photographs of the porch railings from the Sauer Era, showed one vertical support at the midway point of each of the 4 spaces and that each vertical support had a crossbeam from the deck floor to a point midway up the vertical post. It was agreed to follow that plan.

Keith reported that most of the cedar logs out there have become too soft to use. He offered to go through them and remove the soft ones from the Island. Additional logs will be needed.

**Full bathroom:** Pat reported the Marmoleum was installed this morning and showed the color sample Eric Hildebrandt gave Andre to bring out to the Cabin. Jason will hang the sink, Anderson Plumbing will reconnect it and the clawfoot tub will be situated where it will be plumbed after the event.

**Kitchen:** Keith has samples of the wood stains Jason prepared, including "Provincial", which he, Richie, Steve and Alfred selected. Discussion followed on the placement of the stove and new cabinets, which will match the two existing cabinets, and whether upper cabinets will be necessary. Committee members decided to take a look and report back on placement options. Also open shelves, rather than upper cabinets, might be installed initially. If more closed space is needed, cabinets could be added then.

**Cement covers:** Possible replacements will be considered after the Kettle Clambake event.

**Propane tank:** A new full tank was delivered yesterday.

**Well pump:** The well pump is now covered with a wooden shingled house.

**Generator:** The generator continues to work well after servicing.

**Maintenance Schedule:** Jason prepared and Pat emailed Committee members a maintenance proposal for the Cabin siding and porch deck.

**Truck:** The inspection date needs to be checked.

### **Financial Business:**

#### **July 31, 2016 Bank Statements:**

Co-Chair Hunt reported that as of July 31, 2016, the Chase Public Funds Commercial MMDA balance is \$39,883.43, which includes interest of \$1.68.

The Bridgehampton National Bank Premier MMA balance is \$12,221.80 which included interest of \$0.29.

Liaison Paul Shepherd asked about the possibility of finding checking accounts with higher interest rates. Committee members said they'd be pleased for him to pursue them and share his findings.

**Hurricane Sandy Damage Grant, Round 2, administered by NYSOPR&HP:** Stacey Mattson-Zuvic and Merrill Hesch visited the Island on Tuesday, July 19. Pat shared her follow-up email to them. NYSOPR&HP is still working on disbursing Sandy, Round 1, funds. Stacey proposed the idea of continuing the east bulkhead to the southeast, up to where the cement sea wall is repairable. Pat asked if the grant could include repairing the cement steps on the north/front side of the Cabin. Stacey and Merrill thought they could be included, and that would depend on money being available within the south seawall project.

**SAM Grant initiated by Senator Ken LaValle:** No update has been received.

**2016 Committee Budget Report:** Pat submitted invoices to the Town Clerk's Office from Jason for Cabin Repairs and Marjam for flooring materials and will check with Debbie Speeches regarding items coming through the Highway Department. She found out that equipment funds can only be used for new equipment, not for servicing existing equipment.

**Proposed 2017 Budget:** The Committee agreed we would hold the line where it currently is and, as in the past, not request an increase in funds. When funds for the generator bunk house are forthcoming, a new account for that building will be opened.

### **Update on Work Accomplished on Taylor's Island and Future Plans:**

**Cabin Plaque:** The plaque will acknowledge the Smith-Taylor Cabin being on the NYS and National Registers of Historic Places. The large green grant sign is now stored in the cellar.

**Sundial:** In process.

**Generator Bunk House:** Richie reported that Mary Wilson would be calling the DEC today.

**Enclosed Utility Trailer:** Richie reported that the trailer, donated by the Lions Club, has been repaired, painted, and lettered, including the burgee. Richie mentioned estimated charges for materials will be coming from Riverhead Building Supply and Shelter Island Hardware. He also said the graphic work cost \$300. When Pat raised a question about our Committee process for such an expense, Richie said he would pay the \$300 himself, as a donation, if the Committee didn't want to pay.

A lengthy discussion followed, centered on the absence of a specific dollar amount that would require Committee approval. Paul pointed out that initiative should be encouraged but there should be a specific mechanism in place to guide the process. Keith replied there should be a firm threshold defined, i.e. a specific amount beyond

which Committee approval would be necessary. Carol suggested \$200. Pat said she didn't want to set an amount without Richie being present. No decision was reached.

**New Business:**

No new business reported.

**Taylor's Island Foundation News:**

**Update on Website and facebook:** For the month of July there were 518 visits and 1,519 page views. To date, Taylor's Island has 697 likes on Facebook.

**Docent Tours:** Tours continue randomly and by request, one scheduled for this Thursday by four Shelter Islanders.

**Correspondence:** Pat shared an email and phone conversation expressing appreciation of our efforts in restoring the Smith-Taylor Cabin and our yearly event.

**Shelter Island Public Library Tour:** This yearly tour was rescheduled, due to weather, from Friday, July 29 to Friday, August 12.

**10<sup>th</sup> Annual Kettle Clambake, August 13, 2016:** Everything is in place; the guest list is set, volunteers arranged, the SC Health Department Permit is expected this week. The lemonade will be made on Friday. The band, The Freewheel Trio, is arranged. Mary Ellen Mcgayhey will record the event. The Foundation purchased 50 chairs. Raffle ticket sales are good.

Working with the tide for delivering equipment and guests is challenging this year, high in the morning, making it necessary to bring things out on Friday and low when the shuttle boats are bringing guests to the Island.

The discussion then turned to the various weather reports, suggesting not only thunderstorms or showers, but winds of 10 to 20 knots. Keith felt 10 was workable, 20 was not. Plan B, i.e. moving the event to the Potato Barn on Cobbett's Lane, if necessary, will be decided first thing Friday morning. Committee members will be emailed and can phone Pat's machine for an outgoing message about the change.

**Chambers Stove Materials:** Pat passed around a Service Manual, Heat Chart and vintage cookbook, gifts from Roxy Darling, a Chambers stove owner.

**S. Gregory Taylor Scholarship at Cornell Hotel School:** Volunteer Susan Jones researched and found this scholarship was established July 28, 1943 by Mrs. Charles G. Taylor with first preference given to students of Greek descent.

**The next meeting date is scheduled for Tuesday, September 13, 2016.**

**Meeting Adjourned:** 11:02 AM

Respectfully submitted,  
Carol Galligan