



**TOWN OF SHELTER ISLAND
SHELTER ISLAND
NEW YORK**

**Taylor's Island Preservation and Management Committee
Tuesday, March 12, 2013
Town Hall
Minutes**

Members Present: Co-Chair P.A.T. Hunt, Barbara "Buzz" Clark, Keith Clark and Kathy Gooding

Members Excused: Carol Galligan, Mark Ketcham, Co-Chair Richie Surozenski and Town Board Liaison Ed Brown

Guests: Commissioner of Public Works Jay L. Card, Jr., Charlie and Linda Puls

Meeting called to order: 9:17 a.m.

A motion to accept the minutes of February 13, 2013 as corrected was made by Keith Clark and seconded by Kathy Gooding. The minutes were approved.

Old Business:

NYSOPR&HP EPF/HP Grant:

East bedroom:

Committee discussed needing collar ties for every 5' of the new roof, about three or four of them. Co-Chair Hunt to contact Mike Loriz regarding milling cedar collar ties. Jay Card reported that new board and batten material for the east and south walls of the east bedroom was delivered to the Highway Barn. Keith Clark shared his experience with board and batten. Committee members prefer using cedar faux logs, if possible, rather than new board and batten. Jay will ask for a quote from Strada-Baxter for their use on the east and south walls.

Generator: GT Power Systems in Wainscott sent two extra keys for the generator. Co-Chair Hunt sent a thank you note and a brochure of the Cabin.

Tower windows: Co-Chair Hunt shared a follow-up email, dated March 5, 2013, from Project Architect Eric Hildebrandt to Stacey Matson-Zuvic of the NYS Historic Preservation Office (SHPO) and Strada-Baxter regarding the shortening of the bottom of the north and west windows to accommodate flashing.

Additional new windows: The Taylor's Island Foundation figured out terms and submitted them to Reilly Windows & Doors. Co-Chair Hunt to ask RW&D for a timeline and deadline.

Tower catwalk: Committee members reiterated the change order, decided on February 3 and discussed at last month's meeting, which results in less expense due to a decrease in construction time and materials used. This change order decrease will be discussed with Strada-Baxter.

Restored windows and doors: Jay reported Robert Strada plans to begin the restoration of the windows and doors in April.

On February 19 Traci Christian of the NYS Office of Parks, Recreation and Historic Preservation met with Kathy Gooding and PAT Hunt to review our paperwork for our first submission for 50% reimbursement. Traci suggested we submit by February 28 due to the accounting office being closed from March 15 to April 15. Our paperwork was both emailed and sent via the post office on February 28. The Committee gave a BIG thank you to Kathy Gooding for amassing and putting in order all of the forms and images we submitted.

Financial Business—February 28, 2013:

Co-Chair Hunt reported: as of February 28, 2013, the Chase Business High Yield Savings account balance is \$7,794.08 which includes a deposit of \$126.90 and interest of \$0.30.

2012 Budget and 2013 Budget:

Kathy Gooding reported that the monies from the 2012 budget were transferred to Cabin Repairs and spent.

Update on Work Accomplished on Taylor's Island and Future Plans:

Co-Chair Surozenski is away so no update on a replacement for the storage shed on the mainland.

The Committee thanked Jay Card and the Highway Department for removing the floating docks that went ashore during Hurricane Sandy and for returning them to Taylor's Island.

Jay Card spoke with Jack Costello about the east bulkhead and fixed dock repairs.

ASCHS on Shelter Island:

Co-Chair Hunt shared the schedule of the Association of Suffolk County Historical Societies' visit to Shelter Island on Saturday, April 27, hosted by the Shelter Island Historical Society. The presentation on Taylor's Island will be during lunch at the Ram's Head Inn.

New Business:

No new business.

Taylor's Island Foundation News:

Update on Website and facebook:

For the month of January our website had 200 visits with 771 page views. To date Taylor's Island has 432 likes on facebook.

House Flag/Burgee/Decal:

Co-Chair Hunt and Attorney Monica McCabe continue their email correspondence regarding an assignment and release form for everyone to sign and include with their flag design submission to the Taylor's Island House Flag Contest. Kathy Gooding and Linda Puls reviewed the two forms, one for adults and one for parents to sign for children under 18 years of age. Linda offered edits and additions which were incorporated with a final edit by Attorney McCabe. Co-Chair Hunt also shared an email she received from Attorney McCabe regarding the procedure for submissions.

Also New York State regulates contests and Attorney McCabe will forward that information. The Foundation is very grateful for her pro bono help in preparing for the launch of the Taylor's Island House Flag Contest.

Thanks to Linda Puls three of the five judges are set for the contest. Co-Chair Hunt to follow-up with two additional judges.

Use Agreement Forms:

Charlie and Linda Puls reviewed and made edits to both the daytime and overnight use agreements. On February 21 Co-Chair Hunt spoke with the Foundation's insurance agent for clarification regarding coverage for overnight guests and certificates of insurance for special events. She's waiting to hear back and also left a message for another person at the agency.

NHOC:

The Nassau Hiking and Outdoor Club (NHOC) has scheduled a kayak trip to Taylor's Island on Saturday, May 18 and asked, in an email, if the Cabin and tower will be open. Co-Chair Hunt is planning on meeting their group.

Girl Scouts:

Jim Mitchell, a Taylor's Island Foundation volunteer, asked if his daughter's Girl Scout Troup could have a docent tour of the Cabin when they kayak out on Saturday, June 1. There will be about 12 Girl Scouts and three or four Moms.

Calendar of Events:

Committee members asked Co-Chair Hunt to put together a schedule of events that includes Taylor's Island, which she will do.

Constantine Foltis Memorial Foundation:

Christine Foltis Robinson emailed regarding spreading the word about a non-profit that exists to foster the human animal bond to help people overcome hardships with the help of an animal in the name of her late father, Constantine Foltis. Connie Foltis contacted us several years ago and sent photos and prose of his family and the Taylor Family on Taylor's Island. We will include Constantine Foltis on the In Memorium page of the Taylor's Island website, along with a link to the Constantine Foltis Memorial Foundation website, www.GentleHope.com Kathy Gooding offered to post the CFM Foundation information on the Taylor's Island facebook page.

The next meeting date is scheduled for Tuesday, April 9, 2013.

Meeting Adjourned: 10:50 a.m.

Respectfully submitted,

P.A.T. Hunt