



**TOWN OF SHELTER ISLAND  
SHELTER ISLAND  
NEW YORK**

**Taylor's Island Preservation and Management Committee  
May 8, 2012  
Town Hall  
Minutes**

**Members Present:** Co-Chairs P.A.T. Hunt and Richie Surozenski, Keith Clark, Carol Galligan, Kathy Gooding and Town Board Liaison Ed Brown

**Member Excused:** Barbara "Buzz" Clark

**Member Absent:** Mark Ketcham

**Meeting called to order:** 9:08 a.m. with refreshments, compliments of Town Board Liaison Ed Brown

A motion to accept the revised minutes of April 10, 2012 with the following correction under Update on Work...: "Fourteen termite traps are planned for the Cabin's crawl space once Walter Ogar of East End Pest Control receives them on back order." was made by Keith Clark and seconded by Co-Chair Richie Surozenski. The minutes were accepted as corrected.

**Old Business:**

**NYSOPR&HP EPF/HP Grant:**

The updated drawings and specs discussed at last month's meeting were sent to Stacey Matson-Zuvic and received her approval as stated in an email with the attached letter. Consequently a meeting was arranged with Laury Dowd and Jay Card, inviting Committee and Foundation members to attend, as well as Charlie and Linda Puls who are interested in volunteering. Minutes of the May 3, 3:00 p.m. meeting at Town Hall, kept by Kathy Gooding, were circulated to the other Committee members present.

Both Charlie and Jay agreed the bids should be broken up into their respective disciplines. They agreed to share the role of General Contractor.

A Presentation by the Committee to the Town Board is scheduled for the May 22 Work Session..

Kathy wanted to discuss with Richie and Keith the division of the contract into seven separate items, as in the second bullet of her minutes and if they should be left as described or combined. These decisions have to be made before contracts are awarded. The carpentry work is to include balusters, railings, the catwalk, window trim and possibly siding.

Kathy is concerned that the work labeled Timbers include the wall restoration, that the person doing the Timbers, i.e. the northeast corner, would not be the same person doing the Carpentry.

Architect Eric Hildebrandt said all bidders should get the entire package, not simply their specialization. This is how we will proceed. It was noted that bidders could bid on more than one subpart. There are pros and cons to each system. The consensus was to maintain the divisions during the bidding process and remain open to the possibility of subcontracting and one person doing more than one part. In summary, bidders can bid on one or more parts of the plan.

It was agreed the bid specs include the subsections of the fourth bullet of Kathy's minutes relating to transportation of supplies to the Island, storage of materials, and transportation of employees.

Whether contractors will be responsible for the disposition of their own debris was discussed; requiring them to do so may raise their price. It was thought that might not be necessary, that the town may be able to accept that responsibility. In any case, the removal of debris will not be included in the specs. Ed suggested the issue be cleared both with Jay and with the Supervisor. Pat felt volunteers could be found to remove debris. A designated area will be fenced off for the deposit of demolition debris and contractors will not be required to remove it. Volunteers will remove the debris on a regular basis. Assistance from the Town will be appreciated. It should be noted that personal garbage, food stuffs, etc. must be removed daily by those involved.

Timelines for the actual work must be part of the bids as well. Decisions about who should work in what order has yet to be determined. Further discussion is necessary.

Timelines for the bid specs are as specified on pages two and three, under "tentative schedule."

Andre Tchelistcheff will be on Taylor's Island to meet with prospective bidders on Friday, June 22. Work will begin on August 1 if all goes according to schedule. The job is expected to take a minimum of one month.

**Bulkhead/Seawall repair/restoration:**

On Friday, April 27, 8:00 a.m. Garden Club members Paulette VanVranken, Phyllis Gillespie, Tim Purtell and his recruits, Robin Drake and Pat Lutkins along with Anita Wright and Christina Lang from the Group for the East End assisted with the planting, along Areas 3 and 4, of American Beach Grass, Beach Goldenrod, Goundsel and Prickly Pear Cactus. Again on Saturday, May 5 eight volunteers planted American Beach Grass, donated by Alfred Kilb, along Areas 1 and 2. A Russian Olive, spotted on the sandy stretch, was cut down and removed.

**Financial Business—April 30, 2012:**

Co-Chair Hunt reported: New York Class Account balance is \$80,511.47 which includes of \$0.39; Chase Business High Yield Savings Account is \$7,291.82 which includes interest of \$0.31.

**2011 and 2012 Budgets:**

The invoice from Andre Tchelistcheff Architects (ATA) for \$7,880, as per the agreement, was received by the Town Clerk and paid from the 2011 budget, the encumbered Taylor's Island Cabin Repairs account.

Costello Marine will send an invoice for the two new floating docks, one to be paid from the 2011 budget, the other from the 2012 budget, once they have been delivered and installed.

Mary Jablonski's invoice arrived that morning for \$3,690.36 to be paid from encumbered funds from the 2011 budget .

**Update on Work Accomplished on Taylor's Island and Future Plans:**

On Friday, April 13, Jim Polychron and P.A.T. Hunt cleaned out the basement. Carol Galligan brought Julie Lane from the *Shelter Island Reporter* out to the Island. Julie followed up her visit with an excellent article on May 3 about the planting.

Water is turned on. Richie wants to replace the spigot by the generator which he has tightened.

Jim Polychron and Pat cut back the Japanese Knotweed and applied white vinegar to the remaining stems, a procedure the Group for the East End suggested. Jay Card suggested repeated mowing.

The Boston Whaler is now in slip #4 at the Congdon Road Town Dock until the end of June. Keith suggested loosening the cap on the gas tank or disconnecting the fuel line to minimize buildup and consequent fuel leakage.

The flag pole has been painted and is now at the highway barn. The hole has been dug and is covered with plywood. Richie will follow through.

**New Business:****Peconic Estuary Program Community Day:**

Kate Fullam from the Group for the East End has been in touch regarding the celebration of the 20<sup>th</sup> anniversary of the Peconic Estuary Program to be held in Riverhead at the Long Island Science Center on Saturday, June 2, 10 to 3. She would like someone from Taylor's Island to attend. Pat is unable to attend but will supply the video from the planting, as well as brochures.

**Docent Tour:**

A request was made for the Committee's availability the week of June 4 to take two visitors interested in Taylor's Island out for a docent tour. Carol Galligan and Kathy Gooding gave their available times. Pat will confirm.

**Taylor's Island Foundation News:****Update on Website and facebook:**

For the month of April our website had 265 visits with 994 page views. The site is now hosting a 360 degree panoramic view taken from the Smith-Taylor Cabin tower. All movie and slide show content on the website will be available on iDevices.

To date Taylor's Island has 416 fans on facebook.

**Kettle Clambake:**

Co-Chair Hunt asked for a day and time to tour the grounds of St. Gabriel's with caretaker Kevin Springer to figure out the logistics for our event. Thursday, May 10 at 4:00 was agreed upon.

**Raffle:**

Ideas for this year's raffle ticket prizes were requested. Two tickets to next year's Clambake is one; an overnight for two in 2013 is another; a year with Buffy, the working decorative decoy, was also mentioned. Pat will check out one additional possibility.

**Shelter Island School:**

Rick Osmer of the Shelter Island School phoned to change the date of the kayak trip from Friday, June 8 to Friday, June 15.

**T-Shirt:**

Pat passed around the sample t-shirt design, printed by Catherine Brigham of Shelter Island Clothing.

**Campout:**

The fourth and fifth grade boys and their parents spent the night of the perigee moon camped out on Taylor's Island.

**Shelter Island Library Trip:**

This second annual trip is scheduled for Wednesday, July 11, 9:30 a.m. to 12:30 p.m., repeating last year's arrangements.

**The next meeting date is scheduled for Tuesday, June 12, 2012.**

**Meeting Adjourned:** 10:26 a.m.

Respectfully submitted,

Carol Galligan